OFFICE OF THE ATTORNEY GENERAL ERIC T. SCHNEIDERMAN
STATE OF NEW YORK DEPARTMENT OF LAW

RENT SECURITY COMPLAINT FORM

Consumer Frauds and Protection Bureau
120 Broadway, 3rd Floor
New York, NY 10271
Phone: (212) 416-8300 Fax: (212) 416-8787

Consumer Hotline
TDD (800) 788-9898
http://www.ag.ny.gov
(800) 771-7755

The Attorney General investigates complaints that a landlord has failed to place security deposits in trust accounts or to pay interest on rent security deposits. We also try to assist tenants who complain that a landlord failed to return the rent security when the tenant moved out. If, however, the landlord refuses to return your security deposit because your landlord says that you failed to pay rent or damaged the apartment, you must generally go to Small Claims Court to resolve the dispute. Before forwarding this complaint to our office, you must attempt to resolve the matter with your landlord.

Please complete this form only if your attempt to resolve your complaint with the landlord has been unsuccessful. Each tenant should submit a separate complaint form. You may duplicate this form or obtain additional copies from our office.

Be sure to attach a copy (**NOT THE ORIGINAL**) of your lease, receipt or other evidence that you paid a security deposit and any other pertinent letters or documents.

PLEASE PRINT

1. YOUR NAME: _____

   ADDRESS (CURRENT)_____
   Street No. Apt. No.

   _____
   City State Zip Code

   TELEPHONE: HOME_____ BUSINESS _____

   ADDRESS OF APARTMENT INVOLVED, IF DIFFERENT FROM CURRENT ADDRESS: Apt. No. _____

   _____
   Street No. City State Zip Code

2. FORMER OR CURRENT LANDLORD
   INVOLVED IN THIS COMPLAINT:_____

   ADDRESS_____ TEL.:_____
   Street No. City State Zip Code

3. MANAGING AGENT'S NAME:_____

   ADDRESS:_____ TEL.:_____
   Street No. City State Zip Code

4. APPROXIMATE NUMBER OF APARTMENTS IN BUILDING: _____

5. YOUR COMPLAINT CONCERNS:

   - [ ] Landlord failed to return rent security deposit.
   - [ ] Landlord failed to place security deposits in trust account.
   - [ ] Landlord failed to pay interest on security deposit.

6. (a) AMOUNT OF SECURITY DEPOSIT AND DATE PAID: $ _____ Date: _____

   (b) MOST RECENT MONTHLY RENT: $ _____

7. (a) DATE YOU MOVED INTO APARTMENT: _____

(b) DATE YOU MOVED OUT OF APARTMENT (if applicable): _____

(c) TERM OF FIRST LEASE: _____ to _____

8. YOUR APARTMENT IS: ☐ Rent Controlled ☐ Rent Stabilized

9. Date you complained to the landlord: _____

Person contacted: _____ By phone: ☐ Letter: ☐ In person: ☐ Other: _____

10. Have there been any court proceedings regarding your rent security deposit? ☐ Yes ☐ No

Has there been any other litigation concerning your apartment? If so, briefly summarize the issues. _____

_____

_____

11. If the building has changed landlords during your residence, please list them in order, starting with first. Use your recollection or your own records (such as rent checks or receipts) to prepare the list. Feel free to add a page if more space is needed.

LANDLORD'S NAME, ADDRESS AND TELEPHONE NUMBER	PERIOD OF OWNERSHIP FROM -- TO	MANAGING AGENT'S NAME, ADDRESS & TELEPHONE NUMBER

12. Indicate the amount of interest, if any, you have received on your security deposit and the period involved.

_____

_____

_____

SPACE FOR ADDITIONAL INFORMATION, ANSWERS OR COMMENTS: _____

_____

_____

_____

IMPORTANT: In order to resolve your complaint, we may send a copy of this form to the parties you have named.

In filing this complaint, I understand that the Attorney General is not my private attorney, but represents the public in enforcing laws designed to protect the public from misleading or unlawful business practices. I also understand that if I have any questions concerning my legal rights or responsibilities, I should contact a private attorney. I have no objection to the contents of this complaint being forwarded to the landlord the complaint is directed against. The above complaint is true and accurate to the best of my knowledge.

I also understand that any false statements made in this complaint are punishable as a Class A Misdemeanor under Section 175.30 and/or Section 210.45 of the Penal Law.

DATE: _____ TENANT'S SIGNATURE: _____