

Local Law Filing

NEW YORK STATE DEPARTMENT OF STATE
162 WASHINGTON AVENUE, ALBANY, NY 12231

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

~~COUNTY~~

~~CITY~~ of Pittstown

Town

~~VILLAGE~~

Local Law No. 1 of the year 1996

A local law to be known as the "Ethics Law of the Town of Pittstown"

(Insert Title)

Be it enacted by the Town Board of the

(Name of Legislative Body)

~~COUNTY~~

~~CITY~~ of Pittstown as follows:

Town

~~VILLAGE~~

If additional space is needed, attach pages the same size as this sheet, and number each.)

2. Recusal.

A Town officer and employee shall promptly recuse himself or herself from acting on a matter before the Town when acting on the matter, or failing to act on the matter, may constitute a violation of Subdivision 1 of this Section. Town officers and employees are hereby encouraged to recuse themselves at any time they perceive themselves subject to conflict of interest which may render them unable to make fair and reasoned determination in the public interest.

3. Gifts.

A Town officer or employee shall not directly or indirectly, solicit any gift, or accept or receive any gift, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him, or could reasonably be expected to influence him, in the performance of his official duties or was intended as a reward for any official action on his part. Note this provision is the substance of GML Sec. 805-a(1)(a), without a \$75.00 threshold limit.

4. Representation.

A Town officer or employee shall not represent any person, other than him or herself, in any matter that any such person may have before the Town nor represent any person, other than him or herself, in any matter adverse to the interests of the Town.

A Town officer or employee shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which he is an officer, member, or employee of any municipal agency over which he has jurisdiction or to which he has the power to appoint any member, officer or employee. Note-This provision is the substance of GML Sec. 805-a(1)(c).

A Town officer or employee shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any agency of his municipality, whereby his compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered. Note-This provision is the substance of GML Sec. 805-a(1)(d).

5. Appearances.

A Town officer or employee shall not appear before any agency of the Town except on his or her own behalf or on behalf of the Town.

6. Confidential Information.

Town officers and employees and former Town officers and employees shall not disclose any confidential information acquired in the course of his or her official duties nor use any such information to further the interests of any person or entity other than the Town.

7. Conflicts of Interest.

Except as otherwise provided by Sec. 802 of the NYS General Municipal Law, (1) no Town officer or employee shall have an interest in any contract with the municipality of which he or she is an officer or employee, when such officer or employee, individually or as a member of a board, has the power or duty to (a) negotiate, prepare, authorize or approve the contract or authorize or approve payment thereunder (b) audit bills or claims under the contract, or (c) appoint an officer or employee who has any of the powers or duties set forth above and (2) no chief fiscal officer, treasurer, or his deputy or employee, shall have an interest in a bank or trust company designated as a depository, paying agent, registration agent or for investment of funds of the Town. The provisions

of this section shall in no event be construed to preclude the payment of lawful compensation and necessary expenses of any Town officer or employee in one or more positions of public employment, the holding of which is not prohibited by law. Note this provision is the substance of GML Sec. 801.

8. Political Solicitation.

A Town officer and employee shall not knowingly request or knowingly authorize anyone else to request any subordinate of the officer or employee to participate in an election campaign or contribute to a political campaign.

9. Revolving Door.

A Town officer or employee shall not appear or practice before the Town, except on his or her own behalf, or receive compensation for working on any matter before the Town, for a period of one year after the termination of his or her Town service or employment.

10. Inducement of Others.

A Town officer or employee shall not induce or aid another officer or employee of the Town to violate any of the provisions of this Code of Ethics.

§ 101. Transactional Disclosure.

1. Whenever a Town officer or employee is required to recuse himself or herself under the Code of Ethics set forth in section 100 of this local law, or shall elect to recuse him or herself, he or she shall immediately refrain from participating further in the matter and may state for the record the reason therefor.

2. Any municipal officer or employee who has, will have, or later acquires any interest in any actual or proposed contract with the municipality of which he or she is an officer or employee, shall publicly disclose the nature and extent of such interest in writing to the governing body thereof as soon as he or she has knowledge of such actual or prospective interest. Such written disclosure shall be made part of and set forth in the official record of the proceedings of such body. Once disclosure has been made by an officer or employee with respect to an interest in a contract with a particular person, firm, corporation or association, no further disclosures need be made by such officer or employee with respect to additional contracts with the same party during the remainder of the fiscal year. Note this provision is the substance of GML Sec 803(1).

§ 102. Exclusions from the Code of Ethics and from Transactional Disclosure.

The provisions of sections 100 and 101 of this local law shall not prohibit, or require recusal or transactional disclosure as a result of:

1. An action specifically authorized by statute, rule or regulation of the State of New York or of the United States.

2. A ministerial act.

3. Gifts:

(a) received by the Town officer or employee from his or her parent, spouse, or child; or

(b) having an aggregate value of \$75 or less during any twelve-month period; or

(c) accepted on behalf of the Town and transferred to the Town.

4. Gifts or benefits having a value of \$50 or less that are received by a Town officer or employee listed in Section 11 of the Domestic Relations Law of the State of New York for the solemnization of a marriage by the officer or employee at a place other than his or her normal place of business or at a time other than his or her normal hours of business.

5. Public awards from charitable organizations.
6. Receipt of Town services or benefits, or use of Town facilities, that are generally available on the same terms and conditions to residents or a class of residents in the Town.
7. Representation of constituents by elected officials without compensation in matters involving the proper discharge of official duties.
8. Town officers or employees appearing or practicing before the Town or receiving compensation for working in a matter before the Town after termination of their Town service or employment where they performed only ministerial acts when working for the Town.

§ 103. Inducement of Violations of the Code of Ethics.

No person, whether or not a Town officer or employee, shall induce or attempt to induce a Town officer or employee to violate any of the provisions of sections 100 or 101 of this local law.

§ 104. Contracts Void.

Any contract willfully entered into by or with the Town in which there is an interest prohibited by Article 18 of the General Municipal Law shall be null and void and wholly unenforceable, to the extent provided by Section 804 of that law. Note this section is the substance of GML Sec. 804.

§ 105. Definitions.

Unless otherwise stated or unless the context otherwise requires, when used in this local law:

1. "Appear" and "appear before" mean communicating in any form, including, without limitation, personally, through another person, by letter, or by telephone.
2. "Customer" or "client" means (a) any person to whom a Town officer or employee has supplied goods or services or (b) any person to whom a Town officer's or employee's outside business or employer has supplied goods or services, but only if the Town officer or employee knows or has reason to know the outside employer or business supplied the goods or services.
3. "Ethics Board" means the Ethics Board of the Town of Pittstown established pursuant to section 202 of this local law.
4. "Gift" and "financial benefit" shall include any money, service, license, permit, contract, authorization, loan, travel, entertainment, hospitality, employment, or any promise thereof, or any other gratuity or promise thereof, or anything of value. A financial transaction may be a financial benefit but shall not be a gift unless it is on terms not available to the general public. "Gift" and "financial benefit" do not include campaign contributions authorized by law.
5. "Ministerial act" means an action performed in a prescribed manner without the exercise of judgment or discretion as to the propriety of the act.
6. "Town" means the Town of Pittstown but shall not include the Town Court.
7. "Town officer or employee" means any officer or employee of the Town whether paid or unpaid, and includes, without limitation, all members of any office, board, body, advisory board, council, commission, agency, department, district, administration, division, bureau or committee of the Town. "Town officer or employee" shall not include:
 - (a) A judge, justice, officer, or employee of the unified court system;
 - (b) A volunteer firefighter or civil defense volunteer, except a fire chief or assistant fire chief; or
 - (c) A member of an advisory board of the Town if, but only if, the advisory board has no authority to implement its recommendations or to restrict the authority of the Town to act. No entity established pursuant to the General Municipal Law of the State of New York shall be deemed an advisory board for the purposes of this paragraph.
8. "Outside employer or business" means:
 - (a) any activity, other than service to the Town, from which the Town officer or employee receives

compensation for services rendered or goods sold or produced;

(b) any entity, other than the Town, of which the Town officer or employee is a member, officer, director, or employee and from which he or she receives compensation for services rendered or goods sold or produced; or

(c) any entity which the Town officer or employee has an ownership interest, except a corporation of which the Town officer or employee owns less than 5 percent of the outstanding stock. For purposes of this definition, "compensation" shall not include reimbursement for necessary expenses, including travel expenses.

9. "Person" shall include both individuals and entities.

10. "Relative" means a spouse, dependent child or step-child, brother, sister, parent of the Town officer or employee, or any other person claimed as a dependent on the Town officer or employee's latest individual state income tax return.

11. "Spouse" means a husband or wife of the Town officer or employee from whom the Town officer or employee is not legally separated or divorced.

12. "Subordinate" of a Town officer or employee shall mean another Town officer or employee over whose activities he or she has direction, supervision, or control, except those who serve in positions that are in the exempt classification under section 41 of the Civil Service Law of the State of New York or in the unclassified service subdivisions (a) through (f) of section 35 of that law.

13. "Member of his or her household" means same as "Relative".

14. "Campaign Contributor" means any person who shall have made any contribution to any political party, individual candidate, or political campaign.

§ 106. Appearances by Outside Employers and Businesses of Town Officers and Employees.

1. Except as provided in subdivision 3 of this section, the outside employer or business of a Town officer or employee shall not appear before the particular agency or body in which the Town officer or employee serves or by which he is employed.

2. Except as provided in subdivision 3 of this section, the outside employer or business of a Town officer or employee shall not appear before any other Town agency if the Town officer or employee has the authority to appoint any officer, employee or member of the agency or to review, approve, audit or authorize any budget, bill, payment, or claim of the agency.

3. Nothing in this section shall be construed to prohibit the outside employer or business of a Town officer or employee from

(a) Appearing on its own behalf, or on behalf of the Town, before a Town agency;

(b) Seeking or obtaining a ministerial act; or

(c) Receiving a Town service or benefit, or using a Town facility, which is general available to the public.

§ 107. Applicant Disclosure: Generally

1. Where an application is made to the Town or a Town officer or employee to take or refrain from taking any action (other than a ministerial act) that may result in a financial benefit to both the applicant and either any officer or employee of the town or one of the other persons listed in subdivision 1 of Section 100 of this local law, the applicant shall disclose the names of any such persons, to the extent known to the applicant at the time of the application.

2. If the application is made in writing, the disclosure shall accompany the application. If the application is oral and made at a meeting of a public body, the disclosure shall be set forth in the public record of the body. If the application is oral and not made at a meeting of the public body, the disclosure shall be set forth in a writing filed with the Town clerk.

3. A person shall not be required to file a disclosure statement pursuant to this section if he or she, with respect to the same matter, has filed a disclosure statement complying with the requirements of section 108 of this local law.

§ 108. Applicant Disclosure: Land Use Applications.

1. Every applicant, petition, or request submitted for a variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions of any ordinance, local law, rule, or regulation constituting the zoning and planning regulations of the Town shall state the name, residence and the nature and extent of the interest of any state officer or any Town officer or employee, or of any municipality of which the Town is a part, in the person, partnership or association making such application, petition or request to the extent known to the applicant.

2. For the purposes of this section an officer or employee shall be deemed to have an interest in the applicant when he or she, his or her spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them

(a) is the applicant, or

(b) is an officer, director, partner or employee of the applicant, or

(c) legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or

(d) is a party to an agreement with such an applicant, express or implied, whereby he may receive payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application, petition or request. Note this is the substance of GML Sec. 809(1)(2).

3. Any person who willfully and knowingly violates the provisions of this section shall be guilty of a misdemeanor, to extent provided by section 809 of the General Municipal Law.

§109. Voidable Contracts.

Any contract or agreement entered into by or with the Town which results in or from a violation of any provisions of sections 100, 101, or 106 of this local law shall be voidable at the election of the Town Board in consideration of the best interests of the Town.

§ 110. Penalties.

1. Disciplinary Action: Any Town officer or employee who engages in any action that violates any provision of this local law may be warned or reprimanded or suspended or removed from office or employment, or be subject to any other sanction authorized by law or collective bargaining agreement, by the appointing authority or person or body authorized by law to impose such standards. A warning reprimand; suspension, removal or other authorized sanction may be imposed in addition to any other penalty contained in this local law or in any other provision of law.

2. Damages: Any person, whether or not a Town officer or employee, who violates any provision of this local law shall be liable in damages to the Town for any losses or increased costs incurred by the Town as a result of the violation. Such damages may be imposed in addition to any other penalty contained in any other provisions of law or this local law.

§ 111. Debarment.

1. Any person, whether or not a Town officer or employee, who intentionally or knowingly violates any provision of this local law may be prohibited from entering into any contract with the town for a period not to exceed three years, as provided in subdivision 4 of Section 210 of this local law. Debarment may not be imposed for a violation of Section 104 of this local law.

2. No person, whether or not a Town officer or employee, shall enter into a contract in violation of a bar imposed pursuant to Subdivision 1 of this section.

3. Nothing in this section shall be construed to prohibit any person from receiving a service or benefit, or from using a facility, which is generally available to the public.

4. Under this section, a corporation, partnership or other entity shall not be held vicariously liable for the

actions of an employee, nor shall an employee be held vicariously liable for the actions of his/her employer. A corporation, partnership or other entity shall not be debarred because of the actions of an employee unless the employee acted in the execution of company policy or custom. A store, region, division or other unit of an entity shall not be debarred because of the actions of an employee of that unit unless the employee acted at the direction, or with the actual knowledge or approval of the manager of the unit.

PART B: ADMINISTRATION PROVISIONS

§ 201. Maintenance of Disclosure Statements.

1. The Town clerk shall transmit promptly to the Ethics Board each transactional and applicant disclosure statement filed pursuant to sections 100, 101, 107 and 108 of this local law.

2. The Ethics Board shall index and maintain on file for at least seven years all disclosure statements filed with Board pursuant to sections 100, 101, 107, and 108.

§ 202. Ethics Board: Establishment; Qualifications of Members; Appointment of Members; Term of Office.

1. There is hereby established an Ethics Board consisting of five members.

2. At least one member of the Ethics Board shall be an elected or appointed officer or employee of the Town.

3. Of the total membership of the Board, no more than two shall be enrolled in the same political party.

4. Within 60 days after the effective date of this local law, and no later than January 20 each year thereafter, the Town Board, by majority vote, shall appoint the members of the Ethics Board.

5. The term of office of Ethics Board members shall be 5 years and shall run from January 1 through December 31, except that of the members first appointed one member shall serve until December 31 of the year in which the Board is established, one shall serve until the second December 31, one shall serve until the third December 31, and one shall serve until the fourth December 31, and one shall serve until the fifth December 31.

6. An Ethics Board member shall serve until his or her successor has been appointed. Consecutive service on the Board shall not exceed two full terms.

7. The members of the Ethics Board shall not receive compensation but shall be reimbursed for reasonable expenses incurred in the performance of their duties.

8. All Ethics Board members shall reside in the Town of Pittstown.

§ 203. Ethics Boards: Vacancies.

When a vacancy occurs in the membership of the Ethics Board, the vacancy shall, within 60 days be filled for the unexpired portion of the term in the same manner as the original appointment. Any person appointed to fill a vacancy on the Ethics Board shall meet the qualifications set forth in section 202 of this local law.

§ 204. Ethics Board: Removal Of Members.

An Ethics Board member may be removed from office in the same manner in which he or she was appointed, after written notice and opportunity for reply. Grounds for removal shall be failure to meet the qualifications set forth in section 202 of this local law, substantial neglect of duty, gross misconduct in office, inability to discharge the powers and duties of office, or violation of this local law.

§205. Ethics Board: Meetings, Quorum Requirements.

At its first meeting each year, the Ethics Board shall elect a chair and a secretary from its members. A majority of the Board shall constitute a quorum. A vote of at least three members shall be required for the Board to take action. The Chair or any four members may call a meeting of the Board.

§206. Ethics Board: jurisdiction, Powers and Duties.

1. The Ethics Board may only act with respect to officers and employees of the Town.
2. The termination of a Town officer or employee's term of office or employment with the Town shall not affect the jurisdiction of the Ethics Board with respect to the requirements imposed on him or her by this local law.
3. The Ethics Board shall have the following powers and duties:
 - (a) To prescribe and promulgate rules and regulations governing its own internal organization and procedures in a manner consistent with this local law;
 - (b) To review, index and maintain on file lists of officers and employees, and disclosure statements filed with the Board, pursuant to sections 100, 101, 107, and 108;
 - (c) To review, index, maintain on file, and dispose of sworn complaints and to make notification and conduct investigations pursuant to Section 208 hereof;
 - (d) To conduct hearings, make findings, make recommendations, and make referrals, as appropriate pursuant to Section 209 hereof;
 - (e) To render, index and maintain on file advisory opinions pursuant to Section 210 hereof;
 - (f) To provide training and education to Town officers and employees pursuant to Section 211 hereof;
 - (g) To prepare an annual report and recommend changes to this local law pursuant to Section 212 hereof;
 - (h) To select provisions of this local law for reproduction and distribution pursuant to Section 215 hereof.
4. To utilize and pay for clerks, a secretary, and services of counsel to the Town and/or to obtain the services of other legal counsel, as necessary, not exceeding in all the appropriation that may be made therefor by the Town Board for such Ethics Committee.

§207. Review of Disclosure Statements.

1. The Ethics Board shall review all transactional disclosure statements.
2. If the Board determines that a disclosure statement reveals a deficiency or possible or potential violation of this local law, the Board shall notify the person in writing of the deficiency or possible or potential violation and of the penalties for failure to comply with this local law.

§208. Investigations.

1. Upon receipt of a sworn complaint by any person alleging a violation of this local law, or upon determining on its own initiative that a violation of this local law may exist, the Ethics Board shall have the power and duty to conduct any investigation necessary to carry out the provisions of this local law.
2. Upon receipt of a sworn complaint by any person alleging a violation of this local law, or upon determining on its own initiative that a violation of this local law may exist, the Ethics Board shall immediately give notice to the Town officer or employee against whom the complaint is made and provide the said Town officer or employee with a copy thereof. Prior to further proceedings, the Ethics Board shall accord the Town officer or employee against whom a complaint is made a reasonable period within which to submit written response and/or to appear before the Ethics Board. Unless the complaint shall be initiated by the Ethics Board itself, the identity of the complainant shall not be revealed to the Town officer or employee who is the subject of the complaint.
3. The Ethics Board shall state in writing the disposition of every sworn complaint it receives and of every investigation it conducts and shall set forth the reasons for the disposition. All such statements and all sworn complaints shall be indexed and maintained on file by the Board.
4. Any person filing a sworn statement with the Ethics Board shall be notified in writing of the disposition of the complaint, as shall the Town officer or employee against whom the complaint was made.
5. Nothing in this section shall be construed to permit the Ethics Board to conduct an investigation of itself or of any of its members or staff. If the Ethics Board receives a complaint alleging that the Board or any of it

members or staff has violated any provisions of this local law, the Board shall promptly transmit to the Town Board a copy of the complaint.

§209. Hearings.

1. Disciplinary action: After investigation and subject to any applicable provisions of law and collective bargaining agreements, the Ethics Board may recommend appropriate disciplinary action pursuant to Section 110 of this local law. Any such recommendation of the Ethics Board shall be made to the appointing authority or person or body authorized by law to impose such sanctions and to the Town Board. The Ethics Board shall conduct and complete their investigation with reasonable promptness, unless in its discretion the Board refers the matter to the authority or body authorized by law to impose disciplinary action or unless the Board refers the matter to the appropriate prosecutor. If such a referral is made, the Board may adjourn the matter pending termination by the authority, person, body, or prosecutor.

2. Damages: The Town Board may initiate an action in the court of appropriate jurisdiction to obtain damages, as provided in Section 110 of this local law.

3. Debarment: The Town Board may initiate an action or special proceeding, as appropriate, in the court of appropriate jurisdiction for an order of debarment, as provided section 110 of this local law.

4. Prosecutions: The Ethics Board may refer to the appropriate prosecutor possible criminal violations of the General Municipal Law. Nothing contained in this local law shall be construed to restrict the authority of any prosecutor to prosecute any violation of this or of any other law.

5. Referral to Town Board: When the Ethics Board makes a determination that there is sufficient cause to seek damages or debarment, it shall forward the determination to the Town Board with a recommendation that the Town Board initiate an action or special proceeding, as appropriate in the court of appropriate jurisdiction.

6. Limit on Board: Nothing in this section shall be construed to permit the Ethics Board to take any action with respect any alleged violation of this local law, or of any other law, by the Board or by any member or staff thereof.

§210. Advisory Opinions.

1. Upon the written request of any Town officer or employee, the Ethics Board must render a written advisory opinion with respect to the interpretation or application of this Local Law or of Article 18 of the General Municipal Law of the State of New York. Any other person may similarly request an advisory opinion but only with respect to whether his or her own action might violate a provision of this Local Law or Article 18.

2. Deliberations of the Ethics Board with respect to requests for advisory opinions shall be public.

3. Advisory opinions and requests for advisory opinions shall be indexed and maintained on file by the Ethics Board and shall be available for public inspection.

§211. Training and Education.

The Ethics Board:

(a) Shall make information concerning this local law and Article 18 of the General Municipal Law available to the officers and employees of the Town, to the public, and to persons interested in doing business with the Town, and

(b) May develop educational materials and an educational program for the officers and employees of the Town on the provisions of this local law and on Article 18 of the General Municipal Law.

§212. Annual Reports; Review of Ethics Laws.

1. The Ethics Board shall prepare and submit an annual report to the Supervisor and Town Board, summarizing the activities of the Board. The report may also recommend changes to the text or administration of this local law.

2. The Ethics Board shall periodically review this local law and the Board's rules, regulations and administrative procedures to determine whether they promote integrity, public confidence and participation in Town government and whether they set forth clear, enforceable, and common sense standards of conduct.

§213. Public Inspection of Records; Public Access to Meetings.

1. The only records of the Ethics Board which shall be available for public inspection are those whose disclosure is required by this Local Law, by Article 6 of the Public Officers Law of the State of New York, or by some other State or Federal law or regulation.

2. No meeting or proceeding of the Ethics Board concerning misconduct, nonfeasance, or neglect in office by a Town officer or employee shall be open to the public, except upon request of a Town officer or employee against whom a complaint has been made, or as required by the provisions of this Local Law, by Article 7 of the Public Officers Law, or by some other State or Federal law or regulation.

§214. Miscellaneous Provisions.

1. No existing right or remedy shall be lost, impaired, or affected by reason of this local law.

2. Nothing in this local law shall be deemed to bar or prevent a present or former Town Officer or employee from timely filing any claim, account, demand, or suit against the Town on behalf of himself or herself or any member of his or her family arising out of personal injury or property damage or any lawful benefit authorized or permitted by law.

3. If any provisions of this local law is held by a court of competent jurisdiction to be invalid, that decision shall not affect the validity and effectiveness of the remaining provisions of this local law.

§215. Distribution and Posting.

1. Within 60 days after the effective date of this section, and there after as appropriate, the Ethics Board shall transmit to the Supervisor, in a form suitable for posting, copies of those provisions of this local law which the Ethics Board deems necessary for posting in the Town. Within ten days after the receipt of those copies, the Supervisor shall cause the copies to be posted conspicuously in every public building under the jurisdiction of the Town.

2. Within 60 days after the effective date of this section, and thereafter as appropriate, the Ethics Board shall transmit to the Supervisor in a form suitable for distribution, copies of those provisions of this local law which the Ethics Board deems necessary for distribution to the officers and employees. Within ten days after the receipt of those copies the Supervisor shall cause those copies to be distributed to every officer and employee of the Town and made readily available to the public. Every Town officer or employee elected or appointed thereafter shall be furnished with a copy of those provisions within ten days after entering upon the duties of his or her position.

3. Failure of the Town to comply with the provisions of this section or failure of any Town officer or employee to receive a copy of the provisions of this local law shall have no effect on the duty of compliance with this local law or on the enforcement of its provisions.

4. Every Town Officer or Employee shall file with the Town Clerk a signed receipt acknowledging that he or she has received and read copy of the provisions of this local law distributed by the Town. Such receipts shall be filed and maintained by the Town Clerk.

Section 5. Effective Date

This local law shall take effect immediately upon filing in the office of the Secretary of State and in compliance with all applicable provisions of law.

ETHICS BOARD

Term Expires

- | | |
|---|---------|
| 1. Joseph Meddis
84 Humphrey Way
Valley Falls, NY 12185 | 12/2010 |
| 2. Doris Nescott
269 LeLoup Road
Melrose, NY 12121 | 12/2011 |
| 3. John Morizio
2827 NY 7
Valley Falls, NY 12185 | 12/2012 |
| 4. Barbara Squires
320 Northern Turnpike
Johnsonville, NY 12094 | 12/2013 |
| 5. Joanne Canonico
193 Brundige Road
Valley Falls, NY 12185 | 12/2014 |