

TOWN OF BRUTUS CODE OF ETHICS

SECTION 1.

Pursuant to the provisions of Section 806 of the General Municipal Law, the Town Board of the Town of Brutus recognizes that there are rules of ethical conduct for public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. It is the purpose of this resolution to promulgate these rules of ethical conduct for the officers and employees of the Town of Brutus. These rules shall serve as a guide for official conduct of this resolution as adopted, shall not conflict with, but shall be in addition to any prohibition of Article 18 of the General Municipal Law or any other general or special law relating to the ethical conduct and interest in contracts of municipal officers and employees.

SECTION 2. DEFINITIONS.

A. "Municipal Officer or Employee" means an officer or employee of the Town of Brutus, whether paid or unpaid, including members of any administrative board, commission or other agency thereof. No person shall be deemed a municipal officer or employee solely by reason of being a volunteer fireman or civil defense volunteer.

B. "Interest" means a pecuniary or material benefit accruing to municipal officer or employee unless the context otherwise requires.

SECTION 3. STANDARD OF CONDUCT.

Every officer or employee of the Town of Brutus shall be subject to and abide by the following standards of conduct:

A. Gifts:

The employee shall not, directly or indirectly, solicit any gift; or accept or receive any gift having a value of twenty five dollars (\$25.00) or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise or any other form, under circumstances in which it could reasonably be expected to influence him/her, in the performance of his/her official duties or was intended as a reward for any official action on his/her part.

B. Confidential Information:

The employee shall not disclose confidential information acquired by him/her in the course of his/her official duties or use such information to further his/her personal interest.

C. Representation Before One's Own Agency:

The employee shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which the employee is an officer, member or employee of any municipal agency over which the employee has jurisdiction or to which the employee has the power to appoint any member, officer or employee.

D. Representation Before an Agency for a Contingent Fee:

The employee shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any agency of his/her municipality, whereby his/her compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this paragraph shall not prohibit the fixing of any time of fees based upon the reasonable value of the services rendered.

E. Disclosure of Interest in Legislation:

To the extent that the employee knows thereof, a member of the Town Board and any officer or employee of the Town of Brutus, whether paid or unpaid, who participates in the discussion or gives official opinion to the Town Board on any legislation before the Town Board shall publicly disclose on the official record the nature and extent of any direct or indirect financial or other private interest he/she has in such legislation.

F. Investments in Conflict With Official Duties:

The employee shall not invest or hold any investment directly or indirectly in any financial, business, commercial or other private transactions, which creates a conflict with his/her official duties.

G. Private Employment:

The employee shall not engage in, solicit, negotiate for or promise to accept private employment or render services for private interests when such employment or service creates a conflict with or impairs the proper discharge of his/her official duties.

H. Future Employment:

The employee shall not, after the termination of service or employment with such municipality, appear before any board or agency of the Town of Brutus in relation to any case proceeding an application in which the employee personally participated during the period of his/her service or employment or which was under his/her active consideration.

SECTION 4.

Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee of any claim, account, demand or suit against the Town of Brutus, or any agency thereof on behalf of himself/herself or any member of his/her family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

SECTION 5. DISTRIBUTION OF CODE OF ETHICS:

The Supervisor of the Town of Brutus shall cause a copy of this code of ethics to be distributed to every officer an employee of the Town within ten (10) days after the effective date of this resolution. Each officer and employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his/her office or employment.

SECTION 6. PENALTIES:

In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this code may be fined, suspended or removed from office or employment, as the case may be in the manner provided by law.

SECTION 7. EFFECTIVE DATE:

This resolution shall take effect immediately.

Resolution adopted on April 14, 1997.

Motion by Councilman Ozolins

Second by Councilman Flynn

VOTE:	Ann R. Petrus, Supervisor	aye
	Jeffrey Hinman, Councilman	aye
	Thomas Flynn, Councilman	aye
	Janis Ozolins, Councilman	aye
	Robert Ward, Councilman	aye