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**CODE OF ETHNICS**

LOCAL LAW NUMBER 1----1974

Pursuant to Section 806 of the General Municipal Law and Section 10 of the Municipal Home Rule Law

A LOCAL LAW ESTABLISHING A CODE OF ETHICS FOR OFFICERS AND EMPLOYEES OF THE TOWN OF SALAMANCA

Be it enacted by the Town Board of the Town of Salamanca as follows:

**SECTION 1.** Pursuant to the provisions of Section Eight Hundred Six of the general Municipal Law the Town of Salamanca recognizes that there are rules of Ethical conduct for public officers and employees who must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of Local Government. It is the purpose of this Local Law to promulgate these rules of ethical conduct for the officers and employees of the Town of Salamanca. These rules will serve as a guide for official conduct of the officers and employees of the Town of Salamanca. The rules of ethical conduct of this Local Law as adopted shall not conflict with but shall be in addition to any prohibition of article eighteen of the general municipal law or any other general or special law relating to officers and employees.

**SECTION 2. DEFINITION:**

(A) Municipal Officer or Employee means an officer or employee of the Town of Salamanca, whether paid or unpaid, including members of any administrative board, commission or other agency thereof. No person shall be deemed to be a municipal officer or employee solely by reason of being a volunteer firemen or civil defense volunteer, except an Engineer or assistant Chief Engineer.

(B) "Interest" means a pecuniary or material benefit accruing to a municipal officer or employee unless the context otherwise requires.

**SECTION 3. STANDARD OF CONDUCT-** Every officer or employee of the Town of Salamanca shall be subject to and abide by the following Standards of Conduct:

- (A) GIFTS: He or she shall not directly or indirectly, solicit any gifts; or accept or receive any gifts having a value of \$25.00 or more, whether in the form of money, services, loan, travel, entertainment, hospitality, things or promise, or any form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him or her in the performance of his or her official duties or was intended as a reward for any official action on his or her part.
- (B) CONFIDENTIAL INFORMATION: He or she shall not disclose confidential information acquired by him or her in the course of his or her official duties or use such information to further his or her personal interest.

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- (C) REPRESENTATION BEFORE ONE'S OWN AGENCY: He or she shall not receive or enter into any agreement express or implied, for compensation for services to be rendered in relation thereto before any municipal agency of which he or she is an officer, member or employee or of any municipal agency which he or she has jurisdiction over or to which he or she has the power to appoint any member, officer or employee.
- (D) REPRESENTATION BEFORE ANY AGENCY FOR A CONTINGENT FEE: He or she shall not receive, or enter into any agreement, express or implied for compensation for services to be rendered in relation to any other matter before any agency of his or her municipality, whereby his or her compensation is to be dependent or contingent upon any action by such agency with respect to such matters provided that this paragraph shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered.
- (E) DISCLOSURE OF INTEREST IN LEGISLATION: To the extent that he or she knows thereof, a member of the Town Board and any officer or employee of the Town of Salamanca, whether paid or unpaid, who participates in the discussion or gives official opinion to the Town Board shall publicly disclose on the official record the nature and extent of any direct or indirect financial or other private financial interest he or she has in such legislation.
- (F) INVESTMENTS IN CONFLICT WITH OFFICIAL DUTIES: He or she shall not invest or hold any investments directly or indirectly in any financial, business, a commercial or other private transaction which creates a conflict with his or her official duties.
- (G) PRIVATE EMPLOYMENT: He or she shall not engage in, solicit, negotiate for or promise to accept private employment or render services for private interest when such employment or service creates a conflict with or impairs the proper discharge of his or her official duties.
- (H) FUTURE EMPLOYMENT: He or she shall not after the termination of service or employment with such municipality, appear before any board or agency of the Town of Salamanca or any agency of the Town of Salamanca in relation to any case, proceeding or application in which he or she personally participated during the period of his or her service or employment or which was under his or her active consideration.

**SECTION 4:** Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee of any claim, account, demand or suit against the Town of Salamanca, or any agency thereof on behalf of himself or herself or any member of his or her family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

**SECTION 5: DISTRIBUTION OF CODE OF ETHICS:** The Supervisor of the Town of Salamanca shall cause a copy of this code of ethics to be distributed to every officer and employee of the Town of Salamanca within (10) ten days after the effective date of this law. Each officer and employee, elected or appointed thereafter shall be furnished a copy before entering upon the duties of his or her office or employment.

**SECTION 6: PENALTIES:** In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this code may be fined, suspended or removed from office of employment as the case may be, in manner provided by law.