



STATE OF NEW YORK
OFFICE OF THE ATTORNEY GENERAL

ERIC T. SCHNEIDERMAN
ATTORNEY GENERAL

DIVISION OF ADMINISTRATION
BUREAU OF BUDGET AND FISCAL MANAGEMENT

PURCHASING MEMORANDUM

DATE: August 24, 2016

PLEASE ADDRESS INQUIRIES TO:

Pamela A. Harrington, *Contract Manager*
Telephone Number: 518/776-2143
E-Mail: purchase@ag.ny.gov

REQUEST FOR APPLICATION (RFA) NO.: 16-001

TITLE: Homeowner Protection Program (HOPP)

APPLICATION DUE DATE: August 26, 2016 @ 4:00 PM

CONTRACT PERIOD: October 1, 2016 through September 31, 2017

SUBJECT: Answers to Questions/Inquiries

TO: ALL PROSPECTIVE APPLICANTS

In reference to the above Request for Application, the following questions/inquiries was submitted by the August 9, 2016 deadline but was inadvertently not included in the Purchasing Memorandum issued August 12, 2016. We are hereby providing answers to each question below:

QUESTION: If we apply for the FRSP program does it mean that we are making our homeowners aware of the scams and letting them know that we can assist with modifications at no expense? Is there anything further that we need to do?

ANSWER: **The FRSP grant is intended to support broad outreach to at risk homeowners, including but not limited to clients seeking mortgage and loss mitigation assistance. Please refer to the RFA for specific information that applicants must provide.**

QUESTION: With regard to the eligibility criteria on page 8 of the RFA, is it a requirement for eligibility that an applicant be a HUD-Approved Housing Counseling Agency?

ANSWER: **Yes or a current HOPP Partner or Grantee.**

NOTE: For Appendix III (Project Budget and Scope of Services): Applicants should show scope activity for work they plan to perform under the HOPP grant. OAG does not need or want the scope activity they plan to perform under all grants (i.e., If Applicant's budget and plan is \$175,000 from to serve 70 people under this grant and \$100,000 for HOPP to serve 50 people under this grant). Applicant should just reflect their scope for the 50 people who will be served under HOPP grant.

Also, If Applicant applies to both HOPP and FRSP please submit separate funding amounts on Appendix I Cover Letter and Appendix III for each. Keep in mind the maximum grant that can be requested for FRSP is \$50,000.00.

All other terms and conditions of the Request for Application (RFA) remain the same.

This Purchasing Memorandum is to be signed, submitted and made a part of your proposal. If you have any questions, do not hesitate to contact the person listed on top of this memorandum.

VENDOR: _____

ADDRESS: _____

SIGNATURE OF BIDDER: _____

DATE: _____

-Space Intentionally Left Blank-